



JAWAHAR NOVODAYA VIDYALAYA REWAR, NAWADA
TENDER INVITATION FORM (2018-19)
(Terms & Conditions)

Ref. No. F. Tender/JNVR/2018-19/

Date: / /2018

To,

M/S

.....
.....
.....

Subject: Tender for supply of

As requested by you Tender Paper is/are enclosed herewith for the above item(s).

Duly filled in and signed tender papers are to be obtained and submitted from dated: 12.05.2018 at 09:30am to 31.05.2018 at 05.00pm in the tender box of JNV Rewar, Nawada at Principal's Chamber. Tender should be submitted in two separate envelopes one meant for Technical bid and other will contain the financial bid i.e. the rate of the items under strong sealed cover marked "Tender for the Supply of" to be dropped in the tender box kept in the Vidyalaya. Details of bids may be seen under serial No.19 which is essential for dropping of tender. The tender will be opened in the **Principal's Chamber of JNV Rewar, Nawada on 02.06.2018 (Saturday) at 11:00am.**

The tender shall be submitted in accordance with the Terms and conditions specified in paragraphs 1 to 29. Unless specified otherwise, it shall be construed that the terms and conditions stipulated hereunder have been agreed to.

TERMS AND CONDITIONS

1. The rate should be F.O.R upto Vidyalaya and should include excise duty, GST tax, Freight charges, any other taxes/rates of imposition whatever liable in respect of the supplies. The Vidyalaya shall not be liable to pay any Tax, Freight etc. which has been expressly stipulated in the Tender in the event of acceptance of the tender. Contractors/Suppliers are bound to pay Tax to the Govt. at their own level.

2. Hypothetical or Conditional Tender will not be entertained. Tender once submitted shall not be allowed to be withdrawn or altered. If the tender is withdrawn or altered by the concerned party at any time after it is submitted, Earnest Money Deposit (EMD) shall be forfeited.

(Sign. of Tenderer with Seal)

3. There should not be any over writing or corrections in the tender. If a Figure is to be amended it should be neatly scored out. The revised figure written above and the same needs to be attested with full signature and date. In the absence of attested signature the tender is liable to be rejected.
4. The Vidyalaya does not bind itself to accept the lowest Tender and reserves the right to accept the Tender in whole or in part. i.e. with respect to all articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attached statement as Vidyalaya may decide.
5. On acceptance of the Tender it will become a Contract and is bound by the terms and conditions of the Tender under the provisions of GFR.
6. The successful tenderer will have to deposit performance Security amount of 10% of the total amount of the supply order except that of Mess items for which 10% Security Money is required based on the average monthly supply in the form of Demand Draft payable in favour of **“The Principal, JNV Rewar, Nawada”**. Amount of Earnest Money deposited with the tender form, will be adjusted in the security money.
7. If the supply is not made within stipulated period and the Vidyalaya is forced to get it done from open market at higher rate the difference as such involving/purchased/repairing/replacement /transportation charges as compared to approved rates will be deducted from the Bill.
8. Irrespective of the fact as to whether the Vidyalaya gets job done or not from the open market, a penalty of 1% per week for value of delayed job will be deducted from the bill in respect of the job which are not done within the stipulated period, if the delay is attributable to the willful lapses or negligence of the tenderer.
9. The Vidyalaya will deal with the Tenderer directly and no General Order Supplier/Middleman/Commission Agent etc. should be asked by the Tenderer to represent the case and they will not be entertained by the Vidyalaya.
10. The successful Tenderer will have to abide by the terms and conditions as may be fixed from time to time by the Novodaya Vidyalaya Samiti or Jawahar Navodaya Vidyalaya Distt.-Rewar, Nawada.
11. The Vidyalaya in its discretion, reserves the right to reject or accept any or all the Tenders, partly or completely, at any time without assigning any reason thereof.
12. Even after awarding the said contract, the Vidyalaya reserves the right to terminate the same, if the Services/Conduct of the Contractor are not found satisfactory then the work will be entrusted to another Tenderer and recover from the defaulter contractor, the loss if any, sustained by the Vidyalaya.
13. The Performance Security amount shall stand forfeited in case of breach of any of the conditions mentioned herein and if the services of the contractor are found unsatisfactory.
14. The quantity of articles indicated in the attached statement, if there is any, may be increased or decreased at the discretion of the Vidyalaya without assigning any reason.

(Sign. of Tenderer with Seal)

15. At the time of opening of tender, tenderers will have to produce the sample of non branded items. Sample of food items should be well packed so that it could be preserved for the whole operative period of the tender and this work at the level of tenderer is a must.

16. In the event of acceptance of the tender and placing of the order for purchase the articles ordered for would be subject to an inspection by the Vidyalyaya or its representative and are liable to be rejected if the articles supplied are not according to approved samples or not conform to the specifications prescribed.

17. The amount of the security deposit shall be retained by the Vidyalyaya for a period of six months from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within this period.

18. Tender paper will contain two envelopes, one for technical bid and another for financial bid. After opening technical bid, PAC will decide to open the financial bid based on the listed documents to be given by the tenderers with their bid.

19. (a) The Under mentioned documents are required to be placed in the Technical Bid.

I. Copy of License issued by the Competent authority in respect of the particular class of item for which tender has been exercised.

II. CGST/SGST/INCOME TAX Registration Certificate

III. The current GST/Income Tax Clearance certificate along with copy of latest GST/Income tax Deposit Acknowledgement/Challan issued from the GST Department must be attached for the year ending 31 March 2018.

IV. PAN No./TAN No., Challan Acknowledgement (31 March 2018)

V. Bank Draft for the required amount as in the tender notice on the web site for the particular head in the form of Earnest Money.

Note: All papers/documents as detailed in point (i) to (iv) are subject to any amendment, new rule, directive, guideline/further clarification by state govt./central govt. concerned department such as GST, Income Tax, Labour Resource Department.

(b) The Financial Bid will contain only the Rate List in the prescribed proforma.

20. The Rates quoted by the Contractor shall be binding and operative up to 30th April- 2019. No amendment in the rates against expected increase in the rate of GST/Sales Tax during the period of execution of the contract will be accepted.

21. This Bid document is not transferable.

22. The Tenders of only those bidders, who have purchased the documents in their names, will be considered.

23. The bidder will accept all conditions of the Bid Document unconditionally.

24. The firms which have been blacklisted by any Govt. department are not eligible to participate in this tender.

25. In no case, payment will be made to higher than M.R.P. of any item.

26. While Quoting rate of the item the tenderer will have to quote the rate in fifty paisa fraction for a convenient mathematical digital calculation in payment.

(Sign. of Tenderer with Seal)

27. If needed tenderers of one Vidyalaya will have to supply the items on the approved rate to other Vidyalaya which are situated within the radius of 100 K.M for which they will not be paid any extra cost.

28. These instructions to tenderers are to be signed by the contractors and returned with the tender.

29. If the assigned work is not completed within the stipulated time, the contractor shall have to bear the penalty @1% per week of bill amount.

PRINCIPAL

All the above terms & conditions are accepted by me/us.

Signature of Tenderer

Full Name:

Name of Firm:

Address:

.....

Seal: & Date:

Name of firm	
Name Of proprietor	
Mobile No.	
Aadhar No.	
PAN No. (Photo Copy Attached)	
Name of Bank	
Bank A/c No.	
IFS Code	
Name of Head (Tender)	
Security Amount D.D. No. & Date	
Amount	